



NinjaZone Department Leader Job Description

Job Summary

Calling all wannabe Ninja Leaders! Spokane Gymnastics is looking for an energetic and organized leader to be our next great NinjaZone Department Leader. This role is responsible for leading and growing the NinjaZone program, ensuring high-quality classes, strong lesson plan implementation, and excellent communication with staff, parents, and students. This role includes coaching classes, supporting NinjaZone coaches, maintaining program standards, and helping promote the NinjaZone brand at Spokane Gymnastics.

The NinjaZone Department Leader will work 25 hours per week, with the potential to grow the program to more hours per week. 15+ hours will be spent on coaching and 3-4 hours of administrative duties. The pay rate is \$19-\$24 per hour, depending on experience. Benefits are available at 25+ hours per week and include medical, dental, vision, PTO, and 401(k).

What is NinjaZone?

NinjaZone is a fusion of obstacle course training, gymnastics, parkour, and character building. These programs are the foundation of whole-body movement and the mind-body connection. A progressive level system evaluated and advances children in their skill and knowledge of core values as described in the NinjaZone creed. Children build strength, agility, and learn at their own pace.

Job Responsibilities

- Coach NinjaZone classes, including NinjaZone and Preschool NinjaZone.
- Oversee lesson plans to ensure consistency with the NinjaZone curriculum.
- Stay up to date on curriculum updates and communicate changes to staff.
- Distribute Ninja Coach uniforms and request Ninja HQ login access for coaches.
- Promote and support NinjaZone program growth.
- Lead trainings and breakouts as needed.
- Answer parent questions and address concerns within the NinjaZone program.
- Enforce uniform policies for both staff and students.
- Maintain NinjaZone uniform inventory.
- Attend weekly and monthly leadership and staff meetings.

Qualifications:

- High school diploma or equivalent.
- Minimum 2 years of coaching experience in NinjaZone or similar programs.
- Minimum 3-5 years of leadership or management experience, ideally in youth sports, education, or a similar environment.
- Proven leadership skills including strong communication, accountability, and ability to support a team.
- Excellent communication skills and ability to engage with staff, parents, and students.
- Ability to stand for extended periods (4+ hours) and lift 50+ lbs.
- Ability to perform frequent acrobatic activities as part of job duties.
- Comfortable working in a fast-paced environment with ages 3 and up.
- Strong organizational skills including time management and lesson planning.
- Ability to maintain a professional, positive, and team-oriented attitude.